

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Chief, Language and Area School

DATE: 25 November 1959

FROM : Deputy for Language Training

SUBJECT: Weekly Activities Report

A. SIGNIFICANT ITEMS

None to report.

B. OTHER ACTIVITIES

25X1 1. [ ] met with the Deputy Director of Training and the Messrs.  
25X1 Harry Little and [ ] to discuss follow-up training for the two  
students receiving outside private instruction in Beginning French and to  
make arrangements to give them an oral and written test on Monday and  
Tuesday of next week.

25X1 2. [ ] met on Tuesday with [ ] to discuss necessary  
25X1 preliminaries to a meeting of the Language Development Committee on  
reducing the total outlay for language proficiency awards this year. It  
was agreed that the time of the committee meeting would be set when it was  
possible to determine the amount of time necessary for the Registrar Staff  
to complete the necessary factual study upon which decisions can be based.  
The materials will be sent to committee members in advance and the meeting  
will be held in the week of 7 December.

25X1 3. The revised OTR Spoken Russian materials are being currently used  
25X1 in the Russian full-time course. Although the dialogues have not been  
25X1 substantially altered, the revision, undertaken by [ ]  
embodies considerably more grammatical exposition, as well as structural  
drills. The three students spend the bulk of their time with [ ] who  
drills them about four hours daily.

25 YEAR

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